



# City of Belmont

## FY 2016 Proposed Budget Adoption

### June 9, 2015

# Agenda

- FY 2016 Budget
  - Background
  - Resolutions
  - Audit Committee Recommendations
  - Public Hearing
- Concluding Actions
  - Adopt Resolutions

# Background

- May 26<sup>th</sup> Budget introduced with department presentations
  - City Council gave direction to staff and set June 9th as the public hearing to adopt the budget.
- June 2<sup>nd</sup> Audit Committee review

# Resolutions

- Budget Resolutions
  - FY 2016 Budget-Revenues, Appropriations, and Staffing Plans
  - FY 2015 Budget Amendment-Revenues and Appropriations
- Appropriations Limit
- Special Tax for Community Facilities District No. 2000-1 (Library Project)

# Budget Resolutions

## City

Revenues  
\$51.9M

Appropriations  
\$46.7M

Capital Outlay  
\$10.5M

Other Sources (Uses)  
\$7.0M

Staffing  
125.85 FTE

## Fire

Revenues  
\$10.9M

Appropriations  
\$10.2M

Other Sources (Uses)  
(\$0.06M)

Staffing  
23 FTE

# FY 2015 Budget Amendment

Routine matters or instances of previously approved actions requiring recognition in the budget prior to year-end. These items have been reflected in the FY 2015 Estimates presented in the Proposed FY 2016 Budget.

Council Resolution	Description	Amount
2014-154	Energy Efficiency Project-FY 2015 Period Expenses	\$552,160
2015-047	Shoreway Hotel Project-Environmental Review	80,880
2015-026	2015 Pavement Reconstruction Project	400,000

# Appropriations Limit

City  
\$15,195,143

BFPD  
\$9,687,343

- FY 2016 Budget is within the stated limit
- Prop 4 requirement to calculate and establish an appropriations limit annually
- Limit based on actual appropriations in the 1978-79 fiscal year and allowed to increase each year to the extent of population growth and inflation

# Library CFD

- Annual authorization to collect the special tax on the property tax rolls



# Audit Committee

- Unanimously recommended the adoption of the FY 2016 Budget, as proposed.

## Recommendations

- |   |   |
|---|---|
| A | Allocation of \$400K to fund one-time funds to make strategic investments in priorities deemed of highest importance.                           |
| B | One-time allocation of funding to replenish the \$1M reserve for Emergency Repairs.   |
| C | Increasing the on-going contingency allocation to \$100K.   |
| D | Prefunding 50% of the contractually obligated accrued leave at the time of employee separation.   |
| E | Creating a reserve set-aside for the Belmont Fire Protection District's facilities and fleet needs.   |
| F | Advance funding the Belmont Fire Protection District's portion of the Belmont-San Carlos Fire Department's CalPERS side fund legacy obligation. |
| G | Appropriate a portion of the one-time contingency allocation and Emergency Repair Fund to the Ralston Avenue Corridor Improvement Project.      |

# Prefunding of Accrued Leave

- Consistent with GFOA best practice-finance as earned
- Prefund agencies use one-time start-up contributions
- Prefunding accomplished through charge on payroll
- Pay-go unpredictable, lead to significant budget variances, and fluctuate costs based on employee demographics
- At 50% prefunding level, liability amortized in 15 years at 1.7% of payroll; cost included in the long-term forecast
- At 25% prefunding level, additional 8 years added

Agency	Prefunds	Pay-Go
Brisbane		✓
Burlingame		✓
East Palo Alto		✓
Menlo Park		✓
Foster City	✓	
Millbrae		✓
San Mateo County		✓
San Mateo	✓	
South San Francisco	✓	

# Public Hearing

- Open public hearing
- Consider testimony
- Close public hearing

# Concluding Actions

- Discuss budget, ask questions of staff and Audit Committee
- Direct adoption of resolutions

